



## TERMS AND CONDITIONS OF ENROLMENT

### 1 THE BASICS

Classes are for students only. A parent may sit in on the Trial Private lesson only. Siblings and friends are not able to sit in on classes. No Exceptions. No parents or siblings in group classes.

1.2 Students must bring their own water and must wear appropriate clothing and footwear.

1.3 We will provide the highest standard of lessons through our faculty of teachers to every student.

1.4 We understand consistency is the key to learning and will endeavour to maintain the same teacher as best we can. However we retain the right to change teachers at our own discretion.

1.5 All teachers have been screened with a working with children check.

1.6 We cannot take responsibility for any missing, damaged or stolen personal belongings - including mobile phones- these are the responsibility of the student.

1.7 Extra classes, rehearsals and end of year production dress rehearsal will be charged at a separate rate per class.

1.8 Please pick your child up promptly after class. If you are running late please notify us via text message so we can make sure your child is safe in our waiting room.

### 2 PRIVATE LESSONS

2.1 Private Lesson Enrolment: By enrolling in private lessons you have booked a weekly confirmed place for the whole term. If you wish to not continue you must give 2 weeks notice

before the end of term or else the first 5 lessons of next term will be charged. If you wish to stop lessons mid term you will still be charged for the full term.

2.2 Make Up Lessons: Students are allowed ONE make up lesson a term allowing for sickness or school camp etc as long as notice is given 24 hours prior. No refunds or credits will be given for missed lessons by a student. In the event that the teacher is absent you will be given the option of a make up or a refund for that lesson. Make up Lessons must be taken within the term of the missed lesson.

2.3 Lessons are invoiced twice termly, per 5 week block. If you are also a group student, all of your classes will be invoiced half termly.

### 3 GROUP CLASSES

3.1 Group Lessons: Group Students are committed to the class for the entire term and will be invoiced accordingly.

3.2 No refunds for missed group classes.

3.3 If you do not wish to continue you must give 2 weeks notice or the next terms fees will be charged.

3.4 A minimum of 6 students in each group class is needed for the class to be scheduled. Classes of 6 students will be a 45min class and maybe be combined with another age group if needed.

### 4 FEES AND PAYMENT

4.1 The prices stated are non negotiable.

4.2 Classes include all MP3 music, sheet music, and lyrics in the studio catalogue. Anything not in the studio library is at the students expense.

4.3 We require credit card details as a condition of enrolment. Your card will only be charged if you have elected this method of payment. However if fees are not paid by invoice due date your card may be charged the outstanding balance.

4.4 No lessons will be given without payment. NO EXCEPTIONS.

4.5 Invoices will not be amended due to students going on holiday or having other commitments.

4.6 We do not offer week by week payments.

### 5 HEALTH AND SAFETY

5.1 We are only responsible for the student during their lesson time. We take no duty of care after their lesson.

5.2 We do not provide insurance for students but we do carry Public Liability Insurance.

5.3 We reserve the right to exclude any student who, in our opinion, jeopardises the safety of others or does not adhere to the terms & conditions outlined in this document. Excluded participants will not be eligible for a fee refund.

5.4 Students are expected to project a positive image of Famous Performing Arts at all times, treating all fellow students and staff with respect, understanding that bullying, physical or

verbal, or other types of abuse are considered unacceptable.

5.5 Please make sure your child has used the toilet prior to class starting.

5.6 In the Event of a Covid- 19 Outbreak or infection at our school Lessons will be taken on Zoom. This is unavoidable.

5.7 We have a very thorough Covid Policy in place to protect students and teachers. If you wish to view our policy please ask.

## 6 MEDIA/IMAGE CONSENT

6.1 By enrolling in studio you are consenting to Famous Performing Arts filming, recording and / or photographing groups and / or individuals for promotional, marketing and other purposes associated with the studio

This material may be used in a variety of ways including future publications, on our website, or in concert programs or information booklets. In addition, these images may also be used to advertise specific events and activities. Students will not be identified by name.

6.2 Should you not wish your child's image to be used for promotion or publicity purposes, please notify us in writing.